Our Online Learning Code of Conduct – Working Together to Keep Everyone Safe

When learning online at home...

- *As a child I will:*
    - Use technology safely and sensibly
    - Use websites that I have been directed to by my teacher or ones which my parents/carers have agreed are acceptable for me to use
    - Not go on a website or download anything without permission from my parent
    - Inform an adult if I see something that upsets me
    - Complete all learning to the best of my ability
    - Not give out any of my personal information online
    - Be respectful to others
    - Ask for help or guidance if I need it
    - Have fun, enjoy my learning and stay safe

- *As a parent I will:*
    - Monitor my child's internet use and check that they are using technology safely
    - Check my online protection systems to ensure that time online is as safe as possible
    - Check that my child understands the task that has been set. If not, I will give help and support where required
    - Make sure that my child has a comfortable place to sit to complete their learning
    - Ensure that my child has a suitable amount of time away from the screen during the day
    - Discuss my child's learning with them as appropriate

When supporting children with Online Learning…

- **As a staff member I will:**
    - Follow the school's safeguarding procedures at all times
    - Remove any inappropriate posts and contact parent(s) regarding this
    - Ensure the work I am setting is safely accessible for all children
    - Ensure the tasks I am setting are well signposted online and that children are able to find them without difficulty
    - Check websites prior to setting the work to be certain that these are safe and appropriate
    - Be contactable via email / Teams during learning times to help parents and children with any difficulties they may encounter (NB: this might not be immediate if the teacher is supporting a group online as well as teaching in school)
    - Respond to children's work and provide them with feedback
    - Respond sympathetically to parents who may be struggling to manage their child's remote learning as well as working from home